

## CBSA Payment Options:

Importers are now responsible for arranging payments directly to the CBSA as of Oct. 21, 2024.

CBSA issues their Statement of Account (SOA) on the 25<sup>th</sup> of each month which can be found through the “Financial Information” link in the CARM Client Portal (CCP), main page. Payment options with CBSA are listed below:

All payments must be made in Canadian Currency.

### 1) **Online banking via your financial institution:**

Step 1: Select the correct account:

Use your importer's BN15 number (for example, 123456789RM0001) as your account number (not the Canada Revenue Agency RT account number).

Step 2: Add the correct recipient (Payee):

- CBSA Duties Taxes Fees
- CBSA Duties, Taxes and Fees
- Canada Border Services Agency
- Agence des Services Frontaliers du Canada
- ASFC droits taxes frais

Please contact your financial institution directly concerning any questions regarding the CBSA “Payee” name.

### 2) **Pre-Approved Debit (PAD):** Set up through the CARM Client Portal (main page):

Importers who want to register for PAD payments need to have an account with a Canadian institution. No payment limit set by CBSA. Participating institutions are listed here: <https://www.payments.ca/our-directories/financial-institutions-branch-directory>.

- 3) **Credit Card Payments:** Actioned through the CCP (“Financial Information” link – “Transaction History” link). The payment limit is \$4,999.99 per billing cycle (18<sup>th</sup> of month 1 to the 17<sup>th</sup> of month 2).

### 4) **Payment by Cheque via Courier or Mail:**

Make all cheques payable to the “**Receiver General for Canada**” and send cheques to:

Canada Border Services Agency (CBSA)  
MAILROOM  
Attention: Accounts Receivable Management Unit  
333 North River Road, Place Vanier, Tower A  
Ground Floor, Room 1018  
Ottawa, Ontario K1A 0L8

Include a copy of the first page of the Statement of Account with the cheque. Ensure that the copy shows legibly the RM account number against which the payment is to be applied.

[www.cscb.ca](http://www.cscb.ca)

**Your Partners in CARM**