

DATE: \_\_\_\_\_

6975-D PACIFIC CIRCLE, MISSISSAUGA, ONTARIO L5T 2H3 • TEL: 905.362.1111 • FAX: 905.362.1110

SALES REP: \_\_\_\_\_

NAME OF FIRM \_\_\_\_\_

(Correct Legal Entity)

ADDRESS \_\_\_\_\_ CITY/PROVINCE \_\_\_\_\_

POSTAL CODE \_\_\_\_\_ TELEPHONE \_\_\_\_\_ FAX NO: \_\_\_\_\_

CHECK ONE: PROPRIETOR \_\_\_\_\_ CORPORATION \_\_\_\_\_ (Proprietorship and/or Partnership Include DOB \_\_\_\_\_ )

DATE OF INCORPORATION \_\_\_\_\_ YEARS IN BUSINESS \_\_\_\_\_ HOME PHONE \_\_\_\_\_

TITLE \_\_\_\_\_ NAME \_\_\_\_\_

HOME ADDRESS \_\_\_\_\_ CITY/PROVINCE \_\_\_\_\_ POSTAL CODE \_\_\_\_\_

**CREDIT REFERENCES (Major Suppliers)**

	NAME	ADDRESS	PHONE NO. AND/OR FAX NO.	CONTACT
1.	_____	_____	_____	_____
2.	_____	_____	_____	_____
3.	_____	_____	_____	_____

**BUSINESS BANKING ACCOUNT (Name & Address)**

1. \_\_\_\_\_ ACC. NO. \_\_\_\_\_

TELEPHONE \_\_\_\_\_ CONTACT \_\_\_\_\_

2. \_\_\_\_\_ ACC. NO. \_\_\_\_\_

TELEPHONE \_\_\_\_\_ CONTACT \_\_\_\_\_

**CREDIT REQUESTED:**

AMOUNT \$ \_\_\_\_\_ TERMS \_\_\_\_\_

**TERMS AND CONDITIONS**

Information provided will be kept in confidence and used only for the purpose of credit evaluation.

1. This is an Application and Agreement for credit and shall apply to any and all credit extended by ITN Logistics Group\*.
2. Applicant has authority to enter into this agreement. Person signing has been authorized to execute this agreement for applicant.
3. The information given is warranted to be true and given for the purpose of obtaining credit. The applicant consents to the obtaining of credit and/or personal information as may be required in connection with the credit line hereby applied for any renewal or extension thereof and to the disclosure of any trade information concerning the undersigned to any credit reporting agency or to any person with whom the undersigned has or proposes to have financial relations.
4. In the event credit privileges are extended, I / we agree to abide to the terms and conditions.
5. All accounts are payable as per the terms granted by ITN Logistics Group\*.
6. I / we agree to pay interest charges on overdue accounts at the rate of 2% per month ( 24% per annum) as shown on your Invoice/Statement.
7. Copies of lost or misplaced invoices provided to applicant will be subject to a \$10.00 charge.
8. NSF cheque will be subject to a \$40.00 charge.
9. Failure to comply with these Terms and Conditions may result in cancellation of credit privileges without notice.
10. Amounts causing the credit limit granted by ITN Logistics Group\* to be exceeded are payable in advance.
11. All business is conducted under ITN Logistics Group\* Standard Trading Conditions overleaf.

I / We the said (Name of Importer/exporter) \_\_\_\_\_ hereby agree that all transactions hereunder shall be governed by the Standard Trading Conditions of the CSCB (Canadian Society of Customs Brokers) and C.I.F.F.A. (Canadian International Freight Forwarders Association) which are available on request with a summary on the reverse side hereof and which have been read by the importer/exporter.

\*Refers to the following companies Trading as - Integral Transportation Networks Corp, ITN Logistics Inc, ITN Transborder Services Inc, ITN International Corp, ABC Consolidators International Inc, and Heart Logistics Inc.

Date \_\_\_\_\_ By \_\_\_\_\_

Company \_\_\_\_\_ Title \_\_\_\_\_

**REVIEW ITN LOGISTICS GROUP\* STANDARD TRADING CONDITIONS (OVERLEAF)**

ACKNOWLEDGE BY SIGNING HERE: \_\_\_\_\_ TITLE: \_\_\_\_\_ DATE: \_\_\_\_\_

# ITN LOGISTICS GROUP\* STANDARD TRADING CONDITIONS

## Standard Trading Conditions Of

The Canadian International Freight Forwarding Association, Inc.

Association des Transitaires Internationaux Canadiens, Inc.

Adopted May 1, 2005

### 1. ROLE OF FORWARDER ("ITN LOGISTICS GROUP\*")

ITN Logistics Group\* offers its services on the basis of these conditions that apply to all activities of ITN Logistics Group\* in arranging transportation or providing related services, such as, but not limited to, warehousing and any other kind of logistics services. ITN Logistics Group\* may provide its services as either principal or agent. ITN Logistics Group\* acts as agent of The Customer, except

a) where it issues a transport document or electronic record evidencing its obligation for the delivery of goods, or

b) to the extent it physically handles goods by its own employees and equipment in the course of performing any service in which cases it acts as principal,

but whether acting as principal or as agent these conditions govern the rights and liabilities of the Customer and ITN Logistics Group\*.

Advice and information that is not related to instructions accepted by ITN Logistics Group\* is provided gratuitously and without liability. Advice is for the Customer only and is not to be furnished to any other party without prior written consent.

### 2. CLAIMS AGAINST OTHERS

These Conditions also apply whenever any claim is made against any employee, agent or independent contractor engaged by ITN Logistics Group\* to perform any transport or related service for the Customer's goods, whether such claims are founded in contract or in tort, and the aggregate liability of ITN Logistics Group\* and all such persons shall not exceed the limitations of liability in these conditions. For purposes of this Clause ITN Logistics Group\* acts as agent for all such persons who may ratify such agency at any subsequent time.

### 3. ROLE AS AGENT

When acting as an agent, ITN Logistics Group\* acts solely on behalf of the Customer in engaging the services of third parties on the usual terms and conditions on which the third parties offer such services for the carriage, storage, packing or handling of any goods, or for any other service in relation to them, thereby establishing a direct contract between the Customer and the provider of such services capable of being enforced by the Customer as principal, whether or not the Customer is identified in the contract. ITN Logistics Group\* shall on demand by the Customer provide evidence of any contracts made on its behalf.

### 4. OTHER SERVICES

Where requested by the Customer ITN Logistics Group\* may

a) issue a transport document or electronic record by which it as principal undertakes carriage of particular goods; or

b) guarantee in writing proper performance of the terms of any contract between the Customer and a third party whose services ITN Logistics Group\* has engaged on behalf of the Customer. As guarantor ITN Logistics Group\* is liable only to the same extent as the third party whose actions have been guaranteed, as may be limited by the conditions on which that party customarily offers its services.

Where it issues a transport document or electronic record, or provides a guarantee, the rights and obligations of ITN Logistics Group\* will be governed by the special conditions therein in addition to these Conditions. In the event of any inconsistency the special conditions prevail.

### 5. SERVICES REQUIRING SPECIAL ARRANGEMENTS

The Customer must give instructions in writing to ITN Logistics Group\* a reasonable time before the tender of goods for storage or transport where it requests ITN Logistics Group\* to:

a) arrange for the departure or arrival of goods before specific dates;

b) arrange for goods to be carried, stored or handled separately from other goods;

c) arrange for the transport of goods that may taint or affect other goods, or may harbour or encourage vermin or pests;

d) make a declaration of value or special interest in delivery to any carrier or terminal;

e) direct carriers or delivery agents to hold goods until payment of any amount or until surrender of a document;

f) arrange for the transport of goods of unusual high value, luxury goods, currency, negotiable Instruments or securities of any kind, precious metals or stones; antiques or art; human remains, livestock or plants, or any other comparable cargos.

Where for any reason it does not accept such instructions, ITN Logistics Group\* must promptly so advise the Customer by any means of communication used in the ordinary course of business. If it continues to use ITN Logistics Group\*'s services for the contemplated transport, the Customer assumes all risks connected with the non-performance of such instructions, whether caused or contributed to by ITN Logistics Group\*'s negligence or not.

### 6. ITN LOGISTICS GROUP\*'S GENERAL RESPONSIBILITIES

A. ITN Logistics Group\* shall exercise reasonable care in the discharge of its obligations including the selection and instruction of third parties that provide any services engaged on behalf of the Customer.

B. ITN Logistics Group\* shall arrange transport and any related services within a reasonable time after receiving the Customer's instructions.

C. If it has reasonable grounds for departing from any of the Customer's instructions, ITN Logistics Group\* can do so without prior authorization from the Customer, but must act with due regard to the interests of the Customer, and, as soon as possible, inform the Customer of its actions and any additional charges resulting therefrom.

### 7. CUSTOMER'S GENERAL RESPONSIBILITIES

A. The Customer shall be deemed to be competent and to have reasonable knowledge of matters affecting the conduct of its business, including terms of purchase and sale, the need for insurance and the extent of coverage available for the type of goods being tendered for shipment, the need for care to avoid transmitting viruses by electronic communications, the need for confidential handling of information relating to high value goods, and all other matters relating thereto.

B. The Customer warrants that all information in whatever form relating to the general and dangerous character of the Goods, their description, Bar-Coding, marks, number, weight, volume and quantity of the Goods, as furnished by the Customer or on its behalf, was accurate and complete at the time the Goods were taken in charge by ITN Logistics Group\* or any third party whose services it has engaged. The Customer further undertakes to provide independent confirmation of such particulars on the request of ITN Logistics Group\*.

### 8. CUSTOMER'S RESPONSIBILITY FOR PACKAGED AND CONTAINERIZED GOODS

A. Except where ITN Logistics Group\* has accepted instructions in respect of the preparation, packing, stowage, labeling or marking of the goods the Customer warrants that all goods have been properly and sufficiently prepared, packed, stowed, labeled and/or marked, and that the preparation, packing, stowage, labeling and marking are appropriate to any operations or transactions affecting the goods and the characteristics of the goods.

B. Unless ITN Logistics Group\* has accepted instructions to arrange for or to perform the loading of a transport unit by its employees, the Customer warrants that:

a) the transport unit has been properly and competently loaded;

b) the goods are suitable for carriage in or on the transport unit; and

c) the transport unit is in a suitable condition to carry the goods loaded therein (save to such extent as ITN Logistics Group\* has approved the suitability of the transport unit).

### 9. QUOTATIONS AND INVOICING

A. ITN Logistics Group\* does not assume a role as principal by delivering a fixed price quotation or invoice. The Customer acknowledges that the difference between the amounts payable to third parties retained to carry out the Customer's instructions and the fixed price represents ITN Logistics Group\*'s gross profit for its services. A Customer agrees that ITN Logistics Group\* is an agent as provided in Section 1 where the Customer

a) accepts a fixed price quotation,

b) does not within fifteen days after receipt of the invoice object to ITN Logistics Group\* charging a fixed price for its services.

B. Quotations are given on the basis of immediate acceptance and are subject to withdrawal or revision. Unless otherwise provided in the quotation ITN Logistics Group\* may, after acceptance, revise quotations or charges upon notice in the event of changes beyond ITN Logistics Group\*'s control, including changes in exchange rates, rates of freight, carrier surcharges, or any charges applicable to the goods.

#### **10. C.O.D. SHIPMENT**

When goods are accepted or dealt with upon instructions to collect freight, duties, charges or other expenses from the Consignee or any other person the Customer shall remain responsible for the same if they are not paid by such Consignee or other person immediately when due.

#### **11. CHANGED CIRCUMSTANCES/FAILURE TO TAKE DELIVERY**

If events or circumstances, including a Customer's failure to take delivery, occur that affect performance of the Customer's mandate, ITN Logistics Group\* shall take reasonable steps to obtain the Customer's further instructions. If for whatever reason it does not receive timely instructions, ITN Logistics Group\* may

- a) store the goods at the sole risk and expense of the Customer, or
- b) sell the goods immediately and without further notice, and hold any net proceeds for the account of the Customer or
- c) authorize any third party to abandon carriage and make the Goods or any part of them available to the Customer at a place that is reasonable in the circumstances.

#### **12. DANGEROUS GOODS**

- A. The Customer undertakes not to tender for transportation any goods that are of a dangerous, inflammable, radioactive, hazardous or damaging nature without giving full particulars of the goods to ITN Logistics Group\*. The Customer undertakes to mark the goods and the outside of any packages or container in which they may be placed to comply with any laws or regulations that may be applicable during the carriage. In the case of goods where the place of receipt is a point within Canada, the Customer further warrants that the goods, the packaging and marking thereof comply in all respects with the provisions of any legislation or regulations governing the transportation of dangerous goods.
- B. If it fails to comply with the requirements of Sub-clause (A), the Customer shall indemnify ITN Logistics Group\* against all loss, damage or expense arising out of the goods being tendered for transportation or handled or carried by or on behalf of third parties retained by ITN Logistics Group\*.
- C. Goods which in the opinion of ITN Logistics Group\* or the person who has custody or possession thereof are or may become dangerous and present a hazard may at any time or place be unloaded, destroyed or rendered harmless without liability on the part of ITN Logistics Group\*.

#### **13. INSURANCE**

- A. The Customer must give ITN Logistics Group\* instructions in writing to arrange insurance on its goods a reasonable time before the tender of goods for storage or transport. ITN Logistics Group\* may carry out these instructions by declaring the value of the goods under an open marine cargo policy taken out by ITN Logistics Group\*, and, upon request, provide a certificate or declaration of insurance, or other evidence of insurance. The coverage on goods so declared is subject to the terms and conditions of the policy. ITN Logistics Group\* is not liable if the Customer for any reason whatsoever fails to recover a loss in whole or in part from the insurer under the policy, even though the premium charged by the insurer is different from ITN Logistics Group\*'s charges to the Customer.
- B. If coverage under its open marine cargo policy is not satisfactory, ITN Logistics Group\* will recommend an insurance broker to arrange insurance appropriate to the customer's needs. After making this recommendation, ITN Logistics Group\* has no further duty regarding insurance, and no liability for loss of or damage to the goods during transport or storage that could have been covered by insurance on the goods, whether such loss or damage has been caused or contributed to by its negligence or breach of these conditions, or otherwise.

#### **14. NOTIFICATION OF CLAIMS**

The Customer on its own behalf and on behalf of the Owner of the goods shall notify ITN Logistics Group\* in writing of any claim

- a) in case of loss and/or damage to goods within 45 days of the completion of transit,
- b) in case of delay in delivery or non-delivery within 45 days of the date when the goods should have been delivered,
- c) in any other case within 60 days of the event giving rise to the claim.

If a claim was not discoverable by the exercise of reasonable care within the applicable time period, the Customer must give notice forthwith after receiving information as to events that may give rise to a claim. Failing notice as required by this clause, the claim is barred and no action can be brought against ITN Logistics Group\* to enforce the claim.

#### **15. LIMITATION OF LIABILITY**

Compensation for any claim for which ITN Logistics Group\* is liable shall not in any event exceed 2 SDR (SDR = Special Drawing Rights) per kilo of the gross weight of the goods that are the subject of the claim. Without prejudice to any other conditions herein or other defences available to ITN Logistics Group\*, in no circumstances whatsoever shall ITN Logistics Group\* be liable to the Customer or owner for

- a) consequential or indirect loss, including loss of market, except as provided for in paragraph (b);
- b) loss of, damage to or consequential or indirect loss caused by delay or deviation in connection with the transport of goods in a sum in excess of twice the difference between the charges invoiced by ITN Logistics Group\* and amounts paid by ITN Logistics Group\* to third parties for transport or other service related to those goods;
- c) amounts in excess of a maximum recoverable of 75,000 SDR's per transaction.

Upon the Customer's written request, ITN Logistics Group\* may accept liability in excess of these limits provided the Customer pays ITN Logistics Group\*'s additional charges for such increased liability. The Customer can obtain details of these charges from ITN Logistics Group\*.

#### **16. INDEMNITY**

The Customer shall indemnify ITN Logistics Group\* against all duties, taxes, payments, fines, expenses, losses, claims and liabilities, including any liability to indemnify any other person against claims made against such other person by the Customer or by the Owner

- a) for which ITN Logistics Group\* may be held responsible unless caused or contributed to by any negligence or breach of duty of ITN Logistics Group\*, or
- b) in excess of the liability of ITN Logistics Group\* in accordance with these Conditions,

resulting from or connected with the actions of ITN Logistics Group\* related to any service to which these Conditions apply.

#### **17. SET OFF AND COUNTERCLAIM**

The Customer shall pay to ITN Logistics Group\* in cash, or as otherwise agreed, all sums immediately when due without reduction or deferment on account of any claim, counterclaim or set off.

#### **18. RIGHT OF DETENTION AND LIEN**

All goods (and documents relating to goods) shall be subject to a particular and general lien and right of detention for monies owing either in respect of such goods, or for any particular or general balance or other monies owed, whether then due or not, by the Customer, sender, consignee or owner of the goods to ITN Logistics Group\*. If these monies remain unpaid for 28 days after ITN Logistics Group\* sends notice of the exercise of its rights to these persons by any means of communication reasonable in the circumstances, the goods may be sold by private contract or otherwise at the sole discretion of ITN Logistics Group\*, and the net proceeds applied on account of the monies owing. ITN Logistics Group\* will not be liable for any deficiencies or reduction in value received on the sale of the goods nor, will the Customer be relieved from the liability merely because the goods have been sold.

#### **19. TIME BAR**

ITN Logistics Group\* shall, unless otherwise expressly agreed, be discharged of all liability under these Conditions unless suit is brought within 9 months from

- a) the date of delivery of the Goods for claims to damage to goods, or
- b) the date when the Goods should have been delivered for claims for delay in delivery or loss of goods.

With respect to loss or damage other than loss of or damage to the Goods, the 9 months period shall be counted from the time when the act or omission of ITN Logistics Group\* giving rise to the claim occurred.

#### **20. CUSTOMARY REMUNERATION RECEIVED FROM THIRD PARTIES**

ITN Logistics Group\* shall be entitled to be paid and retain all brokerages paid by carriers, commissions, documentation allowances, profits on foreign exchange and other remunerations paid by third parties as is customary in the trade.

#### **21. APPLICABLE LAW AND JURISDICTION**

The Parties agree that where they have used electronic communications to transact in whole or in part any business such communications will be given legal effect in accordance with the provisions (so far as they may be applicable) of the Uniform Electronic Commerce Act as approved by the Uniform Law Conference of Canada. Otherwise these Conditions shall be governed by the law of the Province within Canada in which ITN Logistics Group\* has its principal place of business. By accepting the services provided under these Conditions, the Customer irrevocably attorns to the exclusive jurisdiction of the Courts of that Province.